

## PRINCIPAL ADDRESS

We, the individual members of the Fort Wayne Rugby Football Club of Fort Wayne, Indiana, realizing the benefits to be derived from organization, agree to advance and promote this sport of rugby union for the common good of all members, and by our efforts, hope to maintain higher standards of sportsmanship and good fellowship among all those who shall participate in this activity.

## BY-LAWS

### Article I – Name

The name of this club shall be known as the Fort Wayne Rugby Football Club, hereafter referred to as the “Club”.

### Article II – Object

- Sec. 1. To promote the spirit of rugby union, hereafter referred to as “rugby”, and to promote to the public the Laws of the Game called Rugby.
- Sec. 2. To keep Club membership in the United States of America Rugby Football Union, hereafter referred to as “USA Rugby”, and any of its regional or local unions.

### Article III – Colors

The colors of the Fort Wayne Rugby Football Club will be Royal Blue and Black.

### Article IV – Membership

- Sec. 1. Any person age seventeen (17) and above may join the Fort Wayne Rugby Football Club and become a voting member in good standing with the Club by paying the most recent or current rugby season dues.
- Sec. 2. There will be three (3) kinds of membership.
  - a. Regular membership – Voting.
  - b. Honorary and Social membership – Non-voting.
  - c. Black and Blue Society membership – Members of the Black and Blue Society will be credited one (1) vote for every donation of fifty dollars (\$50) of the Society to the Club.

Article V – Club Meetings

- Sec. 1. A minimum of one (1) Club meeting per year will be held. This meeting shall be held after the conclusion of the Fall rugby season, hereafter referred to as the “Annual General Meeting”.
- Sec. 2. Every regular Club member in good standing with the Club shall have the right to attend Club meetings and cast one (1) vote on all matters pertaining to the Club, including election of Club officers at the Annual General Meeting.
- Sec. 3. Voting by proxy at Club meetings is not allowed.
- Sec. 4. For voting or other matters, a quorum of at least fifteen (15) members must be present.

Article VI – Officers

- Sec. 1. The Club officers shall be a President, Vice-President, Social Secretary, Treasurer, Match Secretary, and Compliance Secretary.
- Sec. 2. President
  - i. The President shall preside at all meetings of the Club.
  - ii. The President shall appoint all committees and make all individual appointments.
  - iii. The President shall be responsible for all Club functions.
  - iv. The President shall perform such duties as usually pertain to the office.
  - v. The President may call officer meetings as often as the President sees fit.
  - vi. The President may call extraordinary Club meetings for the Club membership when the President sees fit.
- Sec. 3. Vice-President
  - i. The Vice-President shall perform the duties of the President in his absence, and/or at his request.
  - ii. The Vice-President shall also act as a consultant for the other officers.
  - iii. The Vice-President shall be responsible for all field equipment and equipment otherwise needed to play rugby.

Sec. 4. Social Secretary

- i. The Social Secretary shall be responsible for keeping minutes of all Club meetings.
- ii. The Social Secretary shall be responsible for all party functions. Party functions shall consist of procurement of food, beverage, maps, party locations, etc.

Sec. 5. Treasurer

- i. The Treasurer shall be responsible for keeping the books of the Club.
- ii. The Treasurer shall be responsible for all financial transactions.
- iii. The Treasurer shall be responsible for coming up with an annual budget and presenting it for approval at the Annual General Meeting.
- iv. The Treasurer shall, along with the Vice-President, be responsible for ordering new equipment and equipment for members.

Sec. 6. Match Secretary

- i. The Match Secretary shall be responsible for setting up Spring and Fall fixtures and communications with regional and local unions for setting up a league schedule.
- ii. The Match Secretary is to have fixtures set prior to start of each season with times and dates confirmed.
- iii. The Match Secretary is responsible for contacting referees for each match and reserving the home field for practice and home games.

Sec. 7. Compliance Secretary

- i. The Compliance Secretary shall be responsible for creating necessary match records for all games the Club plays.
- ii. The Compliance Secretary shall make records available to USA Rugby and any regional or local union as necessary.
- iii. The Compliance Secretary shall determine when asked player eligibility for specific games and/or tournaments based on the rules of USA Rugby and any regional or local union, and pass on a list of eligible players to the Coach and Club President.

Sec. 8. All officers shall be elected for a one-year term at the Annual General Meeting with their terms beginning prior to the start of the Fall rugby season.

- Sec. 9. In the event of a mid-term vacancy, the President may appoint a replacement officer that will have effect until the Leather Ball.

#### Article VII – Financial

- Sec. 1. The level of dues will be set by the officers with the approval of the Club membership at the Annual General Meeting.
- Sec. 2. Dues will be assessed twice per year, once in the Spring and once in the Fall.
- Sec. 3. Non-payment of dues may result in being dropped from the active rolls of Club membership.
- Sec. 4. Outside projects can be organized by officers or Club membership and ran in accordance with the spirit and good will of the game called Rugby.
- Sec. 5. Proceeds from said projects shall be used for the benefit of the club.

#### Article VIII – Coach

- Sec. 1. The Fort Wayne Rugby Football Club shall have a Coach.
- Sec. 2. The Club President may select the Coach but can choose to have the Coach selected by the Club membership.
- Sec. 3. The Coach is totally responsible for selections.

#### Article IX – Director of Rugby Operations

- Sec. 1. The Fort Wayne Rugby Football Club may have a Director of Rugby Operations.
- Sec. 2. The Club President may select the Director of Rugby Operations but can choose to have the position selected by the Club membership.
- Sec. 3. The Coach may also serve as the Director of Rugby Operations.

#### Article X – Executive Committee

- Sec. 1. The Club will have an Executive Committee consisting of the President, Vice-President, Treasurer, Coach, and Director of Rugby Operations.

- Sec. 2. The Executive Committee will be responsible for determining player discipline and authority, delegation of tasks, dues structure, major expenditures, communication with USA Rugby and its regional and local unions, scheduling of events, and tournaments and tours.

Article XI – Select Side Travel Expenses

- Sec. 1. The Club supports players who have earned the right to play select side rugby.
- Sec. 2. The Club may choose to pay a percentage of travel expenses. The amount if any would be determined by the Club President and the Club Treasurer.