

PRINCIPAL ADDRESS

We, the individual members of the Fort Wayne Rugby Football Club of Fort Wayne, Indiana, realizing the benefits to be derived from organization, agree to advance and promote this sport of rugby union for the common good of all members, and by our efforts, hope to maintain higher standards of sportsmanship and good fellowship among all those who shall participate in this activity.

BY-LAWS

Article I – Name

The official name of this organization shall be the Fort Wayne Rugby Football Club, hereafter referred to as the “Club”.

Article II – Object

- Sec. 1. To promote the spirit of rugby union, hereafter referred to as “rugby”, and to promote to the public the Laws of the Game called Rugby.
- Sec. 2. To keep Club membership in the United States of America Rugby Football Union, hereafter referred to as “USA Rugby”, and any of its regional or local unions.

Article III – Colors

The colors of the Fort Wayne Rugby Football Club shall be Royal Blue and Black.

Article IV – Membership

- Sec. 1. Any person age eighteen (18) and above may join the Fort Wayne Rugby Football Club and become a voting member in good standing by:
 - i. Having paid the most recent or current rugby season dues.
 - ii. Adhering to the Fort Wayne Rugby Football Club of Conduct.
- Sec. 2. There shall be two (2) kinds of membership.
 - i. Regular membership – Voting.
 - ii. Honorary and Social membership – Non-voting.

Article V – Club Meetings

- Sec. 1. A minimum of one (1) Club meeting annually shall be held. This meeting shall be held after the conclusion of the Fall rugby season, hereafter referred to as the “Annual General Meeting”.
- Sec. 2. Every regular Club member in good standing with the Club shall have the right to attend Club meetings and cast one (1) vote on all matters pertaining to the Club, including election of Club officers at the Annual General Meeting.
- Sec. 3. Voting by proxy at Club meetings is not allowed.
- Sec. 4. For voting or other matters, a quorum of at least fifteen (15) members must be present.

Article VI – Officers

- Sec. 1. The Club officers shall be a President, Vice-President, Social Secretary, Treasurer, Match Secretary, and Compliance Secretary.
- Sec. 2. President
- i. The President shall preside at all meetings of the Club.
 - ii. The President shall appoint all committees and make all individual appointments.
 - iii. The President shall be responsible for all Club functions.
 - iv. The President shall perform such duties as usually pertain to the office.
 - v. The President may call officer meetings as often as the President sees fit.
 - vi. The President may call extraordinary Club meetings for the Club membership when the President sees fit.
- Sec. 3. Vice-President
- i. The Vice-President shall perform the duties of the President in the absence of or at the President’s request.
 - ii. The Vice-President shall also act as a consultant for the other officers.
 - iii. The Vice-President shall be responsible for all field equipment and equipment otherwise needed to play rugby.

Sec. 4. Social Secretary

- i. The Social Secretary shall be responsible for keeping minutes of all Club meetings.
- ii. The Social Secretary shall be responsible for all party functions. Party functions shall consist of procurement of food, beverage, maps, party locations, etc.
- iii. Should the Club field multiple teams, each team shall have a Social Secretary between which the social function responsibilities can be coordinated.

Sec. 5. Treasurer

- i. The Treasurer shall be responsible for keeping the books of the Club.
- ii. The Treasurer shall be responsible for all financial transactions.
- iii. The Treasurer shall be responsible for coming up with an annual budget and presenting it for approval at the Annual General Meeting.
- iv. The Treasurer shall, along with the Vice-President, be responsible for ordering new equipment and equipment for members.

Sec. 6. Match Secretary

- i. The Match Secretary shall be responsible for setting up Spring and Fall fixtures and communications with regional and local unions for setting up a league schedule.
- ii. The Match Secretary shall have fixtures set prior to start of each season with times and dates confirmed.
- iii. The Match Secretary is responsible for contacting referees for each match and reserving the home field for practice and home games.

Sec. 7. Compliance Secretary

- i. The Compliance Secretary shall be responsible for creating necessary match records for all games the Club plays.
- ii. The Compliance Secretary shall make records available to USA Rugby and any regional or local union as necessary.
- iii. The Compliance Secretary shall determine when requested player eligibility for specific games and tournaments based on the rules of USA Rugby and any regional or local union, and pass on a list of eligible players to the Coach and Club President.

- Sec. 8. All officers shall be elected for a one-year term at the Annual General Meeting with their terms beginning after the conclusion of the Leather Ball.
- Sec. 9. In the event of a mid-term vacancy, the President may appoint a replacement officer that will have effect until the conclusion of the Leather Ball.
- Sec. 10. Officer elections require a majority of the voting members in support to deem a candidate elected. If no candidate receives a majority, the lowest-supported candidate is removed from the ballot and the election continues until a candidate receives a majority.

Article VII – Financial

- Sec. 1. The level of dues will be set by the officers with the approval of the Club membership at the Annual General Meeting.
- Sec. 2. Dues shall be assessed twice per year, once in the Spring and once in the Fall.
- Sec. 3. Non-payment of dues may result in being dropped from the active rolls of Club membership.
- Sec. 4. Outside projects may be organized by officers or Club membership and as long as they are ran in accordance with the spirit and good will of Rugby.
- Sec. 5. Proceeds from outside projects shall be used for the benefit of the club.

Article VIII – Coach

- Sec. 1. The Fort Wayne Rugby Football Club shall have a Coach.
- Sec. 2. The President may select the Coach but may choose to have the Coach selected by the Club membership.
- Sec. 3. The Coach is totally responsible for selections.

Article IX – Director of Rugby Operations

- Sec. 1. The Fort Wayne Rugby Football Club may have a Director of Rugby Operations.

Sec. 2. The President may select the Director of Rugby Operations but may choose to have the position selected by the Club membership.

Sec. 3. The Coach may also serve as the Director of Rugby Operations.

Article X – Executive Committee

Sec. 1. The Club shall have an Executive Committee consisting of the President, Vice-President, Treasurer, Coach, and Director of Rugby Operations.

Sec. 2. The Executive Committee shall be responsible for player discipline and authority, delegation of tasks, dues structure, major expenditures, communication with USA Rugby and its regional and local unions, scheduling of events, and tournaments and tours.

Article XI – Select Side Travel Expenses

Sec. 1. The Club supports players who have earned the right to play select side rugby.

Sec. 2. The Club may choose to pay a percentage of travel expenses. The amount if any would be determined by the President and the Treasurer.

Article XII – Amendments

Sec. 1. Amendments to these bylaws are to be approved by the club membership only when a quorum is present.

Sec. 2. Amendments to these bylaws require two-thirds approval of voting members to pass.